

## **Community Action Partnership of Western Nebraska Transitional Living Program and Maternity Group Home TLP Summary of Laws, Guidelines, and Expectations**

Because we are member of society and a community, there are certain laws, guidelines and expectations that we must follow in life, when we step outside the boundaries of these laws, guidelines and expectations, there are consequences. Some consequences are annoying and convenient, while other consequences are severe and life changing. While you are a part of the Transitional Living Program or Maternity Group Home TLP you will be expected to follow these laws, guidelines, and expectations. We hope that you will choose to live within these boundaries and join our community.

All of these laws, guidelines, and expectations are designed with one purpose in mind, the health, safety, and well being of you and your children.

### **Laws:**

**Drug use is illegal. If drug use is suspected, we will do apartment searches and drug testing. We may also call the police to do a preliminary screening for drug use.**

**Alcohol is illegal for anyone under the age of 21. If alcohol use is suspected, we will do apartment searches and test for alcohol. We may also call the police to do a preliminary screening for alcohol use. Community Action Partnership of Western Nebraska is an alcohol free agency. Because of this, we cannot have alcohol on the TLP/MGHTLP property at any time.**

**Smoking is illegal for anyone under the age of 18. Our Landlord (A & L Inc.) and our agency (Community Action Partnership of Western Nebraska) have stipulated that our apartments and offices are “smoke free areas.” If you are 18 and over, you may smoke outside the buildings, if you are under 18 and are caught smoking on the property or in the buildings the police will be called.**

**Weapons are illegal for anyone under the age of 21. These include (but are not limited to) any type of gun, brass knuckles, switchblades, any knife with a blade over 3.5 inches long. Any weapon will be confiscated and turned over to the police.**

Our main concern is the health, safety, and well being of you and your child. Any violation of law will result in severe consequences. This includes (but is not limited to) calling the police and/or the Department of Health and Human Services (HHS), and possible dismissal from the Transitional Living Program or the Maternity Group Home TLP.

### **Guidelines:**

**Apartment Living is a privilege. We will pay attention to the wishes of our Landlord (A & L Inc.) and comply with the terms of rental that they have asked for.**

- 1. No smoking (by anyone) inside any of the buildings that are a part of the CAP of Western Nebraska Transitional Living Program and Maternity Group Home TLP.**
- 2. No pets (cats, dogs, fish, ferrets, gerbils and etc)**
- 3. Apartments need to be maintained in good condition. You will be responsible for any damages to your apartment that occurs. Staff does apartment checks for cleanliness.**

4. If you pay your rent after midnight on the fifth of the month (that it is due), \$25.00 will be deducted from you rent for a delinquent fee and put into the emergency fund.

**Apartment Size** is a factor that we also need to be aware of. Because the apartments are small, we are asking that the number of guests at any time be limited, 1-3 guests per apartment is the guideline we are using. If you have **family** visiting from out of town, we will consider this on a pre-planned, pre-approved basis.

**Apartment Security** means that you provide a safe place for you and your child. This means that your apartment needs to be locked when you are not there. Also, no guests may be in your apartment when you are not present and there are to be no overnight guests. (If you have family coming from out of town, we will consider this on a pre-planned, pre-approved basis).

**Community Living** is a responsibility. You have a responsibility to live in harmony with the other tenants and adjust your own life style (if necessary) to accommodate life within the community.

- ☹ Quite Down Time: Our community will be made up of young parents, small children, people needing to get up early to go to school or work, etc. In consideration for the community we are asking that you be in your apartments by 10:00 p.m. Sunday-Thursday and 12:00 a.m. Friday-Saturday. Please remember that children need consistent bedtime routines and sleep best in their own beds. Staying out late disrupts these important routines.
- ☹ You are not to have anyone in your apartment before 8:30 a.m. any day of the week, if you do have someone in your apartment and it was not pre-planned, pre-approved they will be considered to have spent the night and this is against the rules.
- ☹ Our independent living skill classes are done in your apartment, the dayroom in the office or the activities room at Community Action Partnership of Western Nebraska office. It is requested of our residents to turn in their schedules each week to staff so that your most of your classes may be scheduled around your schedules.
- ☹ On Tuesday nights, we will have a group meeting time at the Community Action Partnership of Western Nebraska activities room. We will use this time for Cooking/Nutrition class and a time for speakers in the community to come talk with our residents. Unless you are working or have a class during this time, you are expected to attend.
- ☹ If you are going to be gone overnight, please let staff know. It would be best if this were done on a pre-planned, pre-approved basis.
- ☹ Because our focus is creating a healthy, stable environment, we are asking that only wholesome movies be viewed in the day room. The guideline we are using is nothing with an "R" rating or higher.
- ☹ You are welcome to spend time in the day room but we do ask that you leave it clean and ready for the next person when you're finished.

Thanks for you cooperation... Cheryl

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Resident Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Resident Signature

\_\_\_\_\_  
Date